

**Table 1: Schedule of Consultation Responses and Recommended Changes**

	<b>Respondent/ Organisation name</b>	<b>Consultation question/SCI section referred to</b>	<b>Summary of Comments</b>	<b>Officer Response</b>	<b>Proposed Change</b>
1	Woodland Trust	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
2	Woodland Trust	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
3	Woodland Trust	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	No  The Woodland Trust would like to be included in the list of National and regional non-governmental organisations and interest groups, as set out in Appendix 1".	Comment noted. The councils provide a commitment to inform anyone on the councils' database of Consultation on the Joint Local Plan but it is their responsibility to ensure the information the councils holds is kept up-to-date. It is suggested that additional text could be added to paragraph 2.9 and Appendix 1. It is not considered practical to list interest groups within Appendix 1 as these may change overtime and the councils will need to be kept informed by these interest groups of their contact details.	Add to the end of paragraph 2.9 that "This list only contains those consultees and stakeholders which must be consulted in order to meet the requirements of section 18. Both councils are committed to informing all those who have made a request to the councils that they wish to be informed of future consultation by being included on their consultation database. Due to the timescales involved in producing planning documents and the number of people/ groups/organisations wishing to be kept informed, the councils have not listed them in Appendix 1."  Add a note at the end of Appendix 1 stating that, "Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council."
4	Woodland Trust	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	In order to improve consultation on planning applications, we would like the SCI to commit to consulting the Woodland Trust on any planning application that affects the irreplaceable habitat of ancient woodland.  The National Policy Planning Framework clearly states: "...planning permission should be refused for development resulting in the loss or deterioration of irreplaceable habitats, including ancient woodland and the loss of aged or veteran trees found outside ancient woodland..." (DCLG, March 2012, para 118). The Woodland Trust therefore needs to be informed	Comment noted. It would be impractical to list all the scenarios of organisations which could be consulted on a planning application. However, it is worth noting that non-statutory consultees will be consulted in line with the NPPG Paragraph: 022 Reference ID: 15-022-20140306	Amend paragraph 3.22 to read "Non-statutory consultees will be engaged in line with the requirements of the Planning Practice Guidance which is that the councils should consider whether there are planning policy reasons to engage other consultees who- whilst not designated in law- are likely to have an interest in a proposed development."

			of these development cases. Other SCIs have incorporated this provision to consult the Woodland Trust on ancient woodland cases, such as Swindon Borough Council SCI (March 2013) and South Staffordshire District Council (Oct 2013)."		
5	Madeley Parish Council	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
6	Madeley Parish Council	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
7	Madeley Parish Council	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	Yes	n/a	n/a
8	Madeley Parish Council	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	Yes	n/a	n/a
9	Madeley Parish Council	Part 1: Introduction and Background	Madeley Parish Council has concerns relating to the future capacity of Planning officers to be able to effectively work with an applicant, the community, elected members and other statutory consultees.( 3.7) As is stated in 1.15 cost is a major factor in delivering genuine consultation and with future resource reductions it is difficult to see how expectations within the community could be managed.	Comment noted. The SCI seeks to find a balance between meeting regulatory requirements, and going beyond these where the Councils consider it to be appropriate, and resource implications of doing so. This is explained at paragraph 1.15 of the Draft SCI.  In respect of Newcastle-under-Lyme, consideration is being given to working practices in an attempt to create greater time and capacity for such matters.  It is also recognised that groups with existing communication networks within the local community can play an important role in increasing awareness of planning consultations at the local level. The SCI will therefore be amended to emphasise this point.	In paragraph 2.2, delete "These methods have taken into account the outcomes of Newcastle-Under-Lyme Borough Council's public consultation exercise in 2012 to determine the scope and methods to be used in public consultation on site allocations and local planning policies1." and the associated footnote at the bottom of page 8 of the Draft SCI. Replace with the following text "We also recognise that there are groups with existing communication networks in their areas, such as Parish and Town Councils, Resident's Associations and Locality Action Partnerships. These groups can be key contributors in increasing awareness at the local level, particularly in the rural area."
10	Madeley Parish Council	Part 3: Development Management	There does need to be somewhere in the document a clear message to consultees that although effective community involvement does give the opportunity to help shape proposals from an early stage by drawing on	Comments noted. It is suggested that a reference could be added at paragraph 3.1 to the NPPF paragraphs 196 and 197 that "The planning system is plan-led. Planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material	Add at the end of paragraph 3.1 of the Draft SCI "The NPPF paragraphs 196 and 197 identify that "The planning system is plan-led. Planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise. The Framework is a material consideration in

			<p>their local knowledge and experience (3.16), their views will not necessarily be taken on board. Clearly this has been illustrated recently where there has been strong local opposition to dwelling developments at Keele, Madeley and Whitmore. There needs to be an honest and open approach to exactly what people can and cannot influence. The difference between "consultation" and "engagement" needs to be made clearer.</p>	<p>considerations indicate otherwise. The Framework is a material consideration in planning decisions." It goes on to state that "In assessing and determining development proposals, local planning authorities should apply the presumption in favour of sustainable development."</p>	<p>planning decisions." It goes on to state that "In assessing and determining development proposals, local planning authorities should apply the presumption in favour of sustainable development." Also at the end of paragraph 3.16 of the Draft SCI add "As detailed above there are only limited number of situations where it is mandatory to carry out pre-application consultation with the local community. These are explained in the Planning Practice Guidance, which states that "Pre-application engagement with the community is encouraged where it will add value to the process and the outcome." Insert footnote Planning Practice Guidance (2014) Paragraph: 009 Reference ID: 20-009-20140306</p>
11	Madeley Parish Council	Part 3: Development Management	<p>The section on "Decisions", 3.35-3.43 is a concise summary of how decisions are actually taken and a very useful tool for communities to refer to.</p>	<p>Comment noted.</p>	<p>No changes suggested</p>
12	Madeley Parish Council	Part 3: Development Management	<p>Madeley Parish Council has concerns relating to the future capacity of Planning officers to be able to effectively work with an applicant, the community, elected members and other statutory consultees.( 3.7) As is stated in 1.15 cost is a major factor in delivering genuine consultation and with future resource reductions it is difficult to see how expectations within the community could be managed.</p>	<p>Comment noted. The SCI seeks to find a balance between meeting regulatory requirements, and going beyond these where the councils consider it to be appropriate, and resource implications of doing so. This is set out at paragraph 1.15 of the Draft SCI. In respect of Newcastle-under-Lyme, consideration is being given to working practices in an attempt to create greater time and capacity for such matters. The change to a 4 week planning committee cycle is part of this process.</p>	<p>No changes suggested.</p>
13	Judith Oppenheimer	Part 1: Introduction and Background	<p>'We ... will seek to clarify the relevance of planning to people's everyday lives'.</p> <p>The need is also for authorities to UNDERSTAND the relevance of planning to people's everyday lives and the impact of their decisions on people's everyday lives.</p>	<p>Comment noted. This is recognised in national guidance, NPPF, paragraph 9, "Pursuing sustainable development involves seeking positive improvements in the quality of the built, natural and historic environment, as well as in people's quality of life..." The NPPF is a material consideration in the determination of planning applications (see paragraph 13 of the NPPF).</p>	<p>No changes suggested.</p>
14	Judith Oppenheimer	Part 2: Planning Policy	<p>'many people ... may find the bureaucratic and cumbersome nature of the process both frustrating and off-putting'.</p> <p>Planners need to think 'outside THEIR box' and work and communicate with the public in ways that are not bureaucratic, cumbersome, frustrating and off-putting. They need to communicate in plain English. They also need to welcome and really take on board public comment. They are planning for people and communities, not for themselves and not for developers.</p>	<p>Comment noted. The Draft SCI sets out the councils' approach to community involvement at paragraph 1.13 and Diagram 1. A variety of methods are set out in Tables 1 to 4. However it also must be noted that whilst the councils will seek to communicate in 'plain english' it also needs to be recognised that as planning policy documents will be used in the determination of planning applications they need to be written in a way that meets statutory and regulatory requirements. The Draft SCI at paragraph 1.15 explains that "although the current planning system seeks to open up the process , there are still many technical terms and expressions.</p> <p>Plain English will be used wherever possible, and glossaries provided within each planning policy document;" Add reference to the NPPF setting out the role of planning authorities in plan-making and decision- taking and that "The relationship between decision-taking and plan-making should be seamless, translating plans into high quality development on the ground." (NPPF paragraph 186)</p>	<p>No suggested changes</p>

15	Judith Oppenheimer	Part 2: Planning Policy	<p>'anyone can respond ... they do not need to be notified directly ... for planning policy ... that covers only a limited area or topic ... will engage ... any others who have requested it.'</p> <p>How will you notify members of the public? They may have an interest in a policy area that they didn't even know existed. How will they find out about it?</p>	Comment noted. Tables 1 to 4 set out the methods of consultation that will be used for the production of planning policy documents.	No changes suggested.
16	Judith Oppenheimer	Part 3: Development Management	<p>'many types of applications ... which do not require to be subject of any publicity. ... it is possible to set up a 'saved search' on a property'.</p> <p>This is a wholly inadequate means of enabling the public to INFORM THEMSELVES, which is what you are asking them to do. Suppose that there is a planning application that does not have to be publicised, that is of interest to the public, and that no member of the public has created a saved search on the property in question. How many saved searches would a person have to make in order to keep informed about planning applications in their neighbourhood? I cannot even work out how to make a single saved search on my neighbourhood to keep myself informed - the help text on the NuL website is inadequate.</p>	Comment noted. It is appropriate that the SCI draws attention to this tool that is available to members of the public to use. It is recognised that the help function on the Newcastle website could be improved, and the need to do this has already been identified in the Action Plan arising from the Council's Planning Peer Review. The current version of the Council's website enables searches to be saved based upon areas such as a ward, a parish, by address or by the extent of a map. This search facility is also available in Stoke and this should be made clear in the SCI.	Amend the second sentence of paragraph 3.8 to read "In the case of both councils these applications are available for members of the public to view on its website but the council takes no proactive steps to invite comment upon them."
17	Judith Oppenheimer	Part 3: Development Management	A local by-law is needed that requires MEANINGFUL and PRODUCTIVE consultation between developers and communities. If the result of consultation and input of local knowledge is identification that a development is inappropriate, then the developer and the planners should respect that result.	Parliament has decided where pre-application consultation is mandatory and the local planning authorities cannot extend these legislative requirements	At the end of paragraph 3.16 of the Draft SCI add "As detailed above there are only limited number of situations where it is mandatory to carry out pre-application consultation with the local community. These are explained in the Planning Practice Guidance, which states that "Pre-application engagement with the community is encouraged where it will add value to the process and the outcome" "Insert footnote Planning Practice Guidance (2014) Paragraph: 009 Reference ID: 20-009-20140306
18	Judith Oppenheimer	Part 3: Development Management	'Material planning considerations' (MPCs). The document lists only items that are NOT MPCs. This document is written for the general public. If the general public is to be involved in planning decisions it needs to know what ARE MPCs. This example illustrates very well the comments above re paras 1.18 and 2.5. Planners need to put themselves into the shoes of ordinary people.	Comment noted. Additional text suggested at paragraph 3.33 to provide examples of material planning considerations. The list is not exhaustive and a note to this effect is also suggested.	<p>Add to paragraph 3.33 examples of material planning considerations.</p> <p>"Material planning considerations include the following:</p> <ul style="list-style-type: none"> <li>• Overlooking and loss of privacy</li> <li>• Loss of light or overshadowing</li> <li>• Parking</li> <li>• Highway safety</li> <li>• Traffic</li> <li>• Noise</li> <li>• Effect on listed building and conservation area</li> <li>• Layout and density of building</li> <li>• Design, appearance and materials</li> <li>• Government policy</li> <li>• Disabled persons' access</li> <li>• Previous planning decisions (including appeal decisions)</li> <li>• Nature conservation</li> <li>• Economic factors including job creation and New Homes Bonus</li> </ul>

					Please note that the above list is not exhaustive but provides examples of material planning consideration. It should also be noted that the weight given to any material consideration is determined on a case by case basis."
19	Judith Oppenheimer	Appendix 4	This method of identifying 'neighbours' may be adequate in urban areas. It is totally inadequate in rural areas where populations are dispersed and terms such as 'neighbour' and 'community' have quite a different meaning and even developments defined as 'minor' can have a significant impact on the environment of the community."	Clarify the use of site notices in Appendix 4	In Appendix 4, add in a bullet point saying: "Where a site is isolated and there are no neighbours that can be identified, a site notice will be displayed"
20	Lynne Porter	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	No  Document not easy to understand if you do not have background information over the past few months	Comment noted but unclear as to the 'background information' they are referring too.	No changes suggested.
21	Lynne Porter	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	No  Too much information given to the public in general - unclear outcomes.	Comment noted. It is considered that the document needs to be sufficiently detailed enough to demonstrate how communities can get involved in the production of local planning policy and the decision making process.	No changes suggested.
22	Judith Oppenheimer	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
23	Lynne Porter	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	No  For non-computer users, it is no easy to located the relevant information. Why are we joining with Stoke - could we not stand alone?	It is acknowledged that consultation information should be easily available to non-computer users . The Draft SCI proposes a broad range measures to publicise plan-making consultation events so that people do not need to rely on access to a computer. It is considered that these measures are sufficient given the resources at the councils' disposal.  The borough council's decision to prepare a Joint Local Plan was made in March 2014 and is outside the scope of this consultation. The purpose of the Draft SCI was to describe how the two councils propose to engage with public in preparing the Joint Local Plan and determining planning applications. It does not consider the principle of whether Newcastle-under-Lyme Borough Council should prepare planning policy with Stoke-on-Trent City Council.	In order to ensure information on council websites is as clearly available as possible to members of the public, add a a section 'Availability of Information on the Councils Websites' after the section headed 'Consultation database'  New Paragraph 2.12 "Both councils will endeavour to ensure that information on plan-making activities, including stages in the process, can easily be located on their website by the use of shortcut links. During consultation periods each council will endeavour to provide a link on their respective homepage to help you access relevant information, including the council's evidence base."  Change subsequent paragraph numbers in Part 2 to reflect the above change.
24	Lynne Porter	Qu 4: Has the Draft SCI sufficiently explained	Yes	n/a	n/a

		how the councils will consider and respond to comments received in plan-making and decision-taking?			
25	Lynne Porter	Part 2: Planning Policy	<p>In the Cabinet Report of November 12 2014, I note "The Butts" in Thistleberry, Newcastle, Staffs in included for development.</p> <p>I think that this is totally inappropriate. In your Local Plan you state needs need to complete with environment issues. In "The Butts" case, environmental issues outweigh needs. In "The Butts" case, there is long term sewage and drainage problems. This is a well used community asset and an open space which enhances your "Green" strategy. To develop this area with houses would seriously affect the infrastructure of the area.</p>	This matter is outside the scope of the Draft SCI consultation as it relates to Newcastle-under-Lyme Borough Council's decision to participate in the 'Call for Sites' exercise carried out between 8 September 2014 and 31 October 2014 .	This matter is not within the scope of the SCI consultation. Therefore, no change is proposed.
26	Paul Anderton	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	No	n/a	n/a
27	Paul Anderton	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	No	n/a	n/a
28	Paul Anderton	Part 2: Planning Policy	Enclosed with this letter is a copy of the Response Form to the Draft Statement of Community Involvement which indicates my dissatisfaction with the process being followed by Newcastle Borough Council in the matter of preparing yet another Local Plan to determine the course of land development in the borough for the next however many years before the next plan is called for.	Comment noted, however, the decision to prepare a Joint Local Plan was made in March 2014 and is outside the scope of this consultation. The Draft SCI sets out how the two councils propose to engage with public in preparing the Joint Local Plan and determining planning applications. It does not consider the principle of whether Newcastle-under-Lyme Borough Council should prepare planning policy with Stoke-on-Trent City Council.	This matter is outside the scope of the SCI. Therefore, no change is proposed.
29	Paul Anderton	Part 1: Introduction and Background	Your website is far too difficult to negotiate and the Draft Statement and Response Form were only found after considerable effort and third party guidance.	It is worth noting that all consultees on the councils' consultation databases were provided with a web address linking them directly to the relevant web page, where the Draft SCI and response form could be accessed. Nevertheless the comment draws attention to the importance of being able to find plan-making consultation material easily on each councils website. Every effort is made to achieve this, but consideration could be given to how it might be possible to improve the prominence of each plan-making	<p>In order to ensure information on council websites is as clearly available as possible to members of the public, add a a section 'Availability of Information on the Councils Websites' after the section headed 'Consultation database'</p> <p>New Paragraph 2.12 "Both councils will endeavour to ensure that information on plan-making activities, including stages in the process, can easily be located on their website by the use of shortcut links. During</p>

				consultation, for example by trying to ensure that each consultation stage of the Joint Local Plan is prominently featured on each respective council's /home page. However, it is considered that the Draft SCI proposes a broad range measures to inform people of planning consultation events, and that these combined measures should ensure that the public are able to access the necessary information to participate in plan-making, particularly given the limited resources at the councils' disposal.	consultation periods each council will endeavour to provide a link on their respective homepage to help you access relevant information, including the council's evidence base."  Change subsequent paragraph numbers in Part 2 to reflect the above change.
30	Paul Anderton	Part 3: Development Management	The response form does not allow for objections to be raised about the actual situation which exists whereby preparations are in hand for making a Local Plan to determine land uses in the future, while at the same time, if not in, advance, decision are being made about proposed sales of council owned land with a view to allowing buildings to be erected which pre-empt the implementation of the Local Plan. This is to put the cart before the horse.	In November 2014, Newcastle-under-Lyme Borough Council's Cabinet made a decision to participate in the Call for Sites initiative and made a separate decision to proceed with the disposal of several sites in its ownership, which had been subject to public consultation. These two and entirely separate decisions, relating to different sites across the borough, appear to have been confused. This is unfortunate but nevertheless the issues raised are outside the scope of the SCI.	This matter is outside the scope of the SCI. Therefore, no change is proposed.
31	Paul Anderton	Part 2: Planning Policy	The council may have admirable aims in drawing up a new Local Plan in conjunction with Stoke on Trent to determine future land uses, but it should cease to pre-determine what the Plan will contain by selling land now in such a way as to open up building possibilities	In November 2014, Newcastle-under-Lyme Borough Council's Cabinet made a decision to participate in the Call for Sites initiative and made a separate decision to proceed with the disposal of several sites in its ownership, which had been subject to public consultation. These two and entirely separate decisions, relating to different sites across the borough, appear to have been confused. This is unfortunate but nevertheless the issues raised are outside the scope of the SCI.	This matter is outside the scope of the SCI. Therefore, no change is proposed.
32	Roger Tait (Newcastle under Lyme Borough Council)	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
33	Roger Tait (Newcastle under Lyme Borough Council)	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
34	Roger Tait (Newcastle under Lyme Borough Council)	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	Yes	n/a	n/a
35	Roger Tait (Newcastle under Lyme	Qu 4: Has the Draft SCI sufficiently explained how the councils will	Yes	n/a	n/a

	Borough Council)	consider and respond to comments received in plan-making and decision-taking?			
36	Natural England	Part 2: Planning Policy	<p>We are supportive of the principle of meaningful and early engagement of the general community by the public, community and other organisations and statutory bodies in local planning matters, both in terms of shaping policy and participating in the process of determining planning applications.</p> <p>We regret we are unable to comment, in detail, on individual Statements of Community Involvement but information on the planning service we offer, including advice on how to consult, can be found on our website.</p>	Support noted.	No changes suggested.
37	Natural England	Part 3: Development Management	<p>We now ask that all planning consultations are sent electronically to the central hub for our planning and development and advisory service at the following address: consultations@naturalengland.org.uk. This system enables us to deliver the most efficient and effective service to our customers.</p>	Comment noted. Council database checked to ensure that consultations are sent to the email address provided.	No changes suggested.
38	Marine Management Organisation	Part 2: Planning Policy	I can confirm that the MMO has no comments to submit in relation to this consultation.	Response noted.	No changes suggested.
39	Andy Smith	Part 1: Introduction and Background	<p>If we wanted to plan anything with Stoke Council - we would live in Stoke....</p> <p>We do not want any connection with Stoke.</p>	This matter is outside the scope of the Draft SCI consultation. The Draft SCI sets out how the two councils propose to engage with public in preparing the Joint Local Plan and determining planning applications. It does not consider the principle of whether a Joint Local Plan should be prepared, which was agreed in March 2014.	This matter is outside the scope of the SCI. Therefore, no change is proposed.
40	Highways Agency	Part 2: Planning Policy	The Highways Agency is pleased the SCI recognises our position as a statutory consultee in the local plan process and the development management process.	Support noted.	No changes suggested.
41	Highways Agency	Part 3: Development Management	We welcome the council's commitment to early and ongoing consultation, and request that the council continues to comply with current legislation and consult the Agency on any applications that have the potential to impact on the operation and performance of the named routes. This includes applications that may alter access arrangements or affect the safety and free flow of the SRN.	This is outside the scope of the SCI as it is not the function of a SCI to identify when a specific consultation is to be undertaken prior to the decision on a planning application	No changes suggested
42	William Doorbar	Part 3: Development Management	Should any development be proposed then as a matter of consideration it should be referred as a matter of course particularly if it is likely to impinge upon others area.	Meaning unclear.	No changes proposed.



43	William Doorbar	Part 2: Planning Policy	<p>However, I am concerned that it is just an attempt at take over by Stoke on Trent City Council and as such I most definitely and resolvedly against it.</p> <p>If larger means better, which it does not, then if this desired then why not have a single planning body for the whole of North Staffordshire and South Cheshire.</p>	<p>The decision to prepare a Joint Local Plan was made in March 2014 and is outside the scope of this consultation. The Draft SCI sets out how the two councils propose to engage with public in preparing the Joint Local Plan and determining planning applications. It does not consider the principle of whether Newcastle-under-Lyme Borough Council should prepare planning policy with Stoke-on-Trent City Council or any other neighbouring authority.</p>	<p>This matter is outside the scope of the SCI. Therefore, no change is proposed.</p>
44	William Doorbar	Part 1: Introduction and Background	<p>Again I get the feeling though that it does not really matter what the public think and this is just a pointless paper exercise.</p> <p>The decision has no doubt already been take behind the scenes.</p>	<p>The Draft SCI outlines how public comments are to be considered objectively in both plan-making (in paragraphs 2.17-2.19) and decision-making (in paragraphs 3.23-3.34). The councils are ultimately required to consider all comments in so as far as they relate to material planning considerations and the requirements of the development plan, and this is made clear in the above sections. To help clarify relevant matters in respect of decision-taking, the SCI could include examples of what are material planning considerations.</p>	<p>Add to paragraph 3.33 examples of material planning considerations. "Material planning considerations include the following:</p> <ul style="list-style-type: none"> <li>• Overlooking and loss of privacy</li> <li>• Loss of light or overshadowing</li> <li>• Parking</li> <li>• Highway safety</li> <li>• Traffic</li> <li>• Noise</li> <li>• Effect on listed building and conservation area</li> <li>• Layout and density of building</li> <li>• Design, appearance and materials</li> <li>• Government policy</li> <li>• Disabled persons' access</li> <li>• Previous planning decisions (including appeal decisions)</li> <li>• Nature conservation</li> <li>• Economic factors including job creation and New Homes Bonus</li> </ul> <p>Please note that the above list is not exhaustive but provides examples of material planning consideration. It should also be noted that the weight given to any material consideration is determined on a case by case basis."</p>
45	Thistleberry Residents' Association	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	<p>No</p> <p>No mention is made of Residents Associations in either a or b sections, yet they have to bear the brunt of many developments - large and small.</p>	<p>Comment noted. The councils provide a commitment to inform anyone on the councils' database of consultation on the Joint Local Plan but it is their responsibility to ensure the information the councils hold is kept up-to-date. It is suggested that additional text could be added to paragraph 2.9 and Appendix 1. It is not considered practical to list interest groups within Appendix 1 as these may change overtime and the councils will need to be kept informed by these interest groups of their contact details.</p>	<p>Add to the end of paragraph 2.9 that "This list only contains those consultees and stakeholders which must be consult in order to meet the requirements of regulation 18. Both councils are committed to informing all those who have informed the councils that they wish to be informed of future consultation by including them on the consultation database. Due to the timescales involved in producing planning documents and the number of people wishing to be kept informed the councils have not listed them in the Appendix 1." Add a note at the end of Appendix 1 stating that, "Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council."</p>
46	Thistleberry Residents' Association	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-	<p>No</p> <p>Residents need to understand the processes before they can properly engage. This document is far too vague to be useful to them to understand how the plan is being drawn and</p>	<p>Comment noted. 'Diagram 1: The Joint Local Plan production process' sets out the stages involved in the Joint Local Plan production process and Tables 1, 2 and 3 set out the methods of communication to be used by the Councils in preparing the Joint Local Plan.</p>	<p>No changes suggested.</p>

		making and decision taking?	how they can engage with that process.		
48	Thistleberry Residents' Association	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	No  Either LAs want to engage residents in the process or in the issues of planning or they do not. This section and Section 3 inclines towards exclusion/half-heartedness rather positive inclusion.	It is considered that the Draft SCI makes it very clear that each council is committed to providing the public with good opportunities to engage in plan-making and decision-taking. Indeed the proposals set out in the SCI in respect of plan-making go well beyond the statutory minimum.	No change proposed
49	Thistleberry Residents' Association	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	No  This section is very weak on both a and b sections. The monitoring of both appears to be non-existent and should be done in any event by an independent body such as the Audit Commission and certainly not in-house.  The Language in both sections is weak implying that it may or may not happen depending on the discretion of the other dealing with the case.	In preparing local planning policy and making decisions on planning applications, the councils are required by national legislation to comply with the consultation measures set out in their adopted Statement of Community Involvement. In respect of the Joint Local Plan a member of the Planning Inspectorate will examine whether or not the councils have fulfilled this legal requirement at the independent examination of the Plan. In decision-taking, a complaint can ultimately be made to the Local Government Ombudsman, who would fairly and independently consider whether the council had complied with the measures in the SCI.	No changes proposed
50	Thistleberry Residents' Association	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	No  3.8 - is fine if it happens in practice. 3.12 - should be overshadow any other considerations or cloud judgment. 3.12, 3.14, 3.15 - very weak. 3.18 - we would like to see these protocols. 3.19 - could be open to exploitation. 3.25 - is ambiguous. 3.39 - does not appear to happen in practice at the moment anyway. 3.41 - should be 'single' not 'solitary'. 3.44 - when does enforcement action take place? 3.45 - Planning Aid and the Ombudsman are very limited in terms of their remit and would need considerable strengthening to make these a suitable recourse. Appendix 1 - Residents Associations should be mentioned specifically as should organisations like Civic Societies where they exist.	3.8 & 3.9 meaning unclear. 3.12. Assuming concerns relate to S106 - any obligation sought must comply with CIL Regs and should only address impacts of a development that can't be dealt with by condition. 3.13-3.15 No legal requirement for applicant to undertake pre-app consultation with the community other than the eg given, as such this can't be strengthened. 3.25 Appendix 6 clarifies publicity methods. 3.39. This does happen as a matter of practice. 3.41 No objection to the change proposed. 3.44 See comments on rep. no. 100 below. 3.45 noted but outside of the control of the Council.  Appendix 1: The councils provides a commitment to inform anyone on the councils' database of consultation on the Joint Local Plan but it is their responsibility to ensure the information the council holds is kept up-to-date. It is suggested that additional text could be added to paragraph 2.9 and Appendix 1. It is not considered practical to list interest groups within Appendix 1 as these may change overtime and the councils will need to be kept informed by these interest groups of their contact details.	Change to paragraph 3.41 through the substitution of the word 'single' to replace 'solitary'.  Add to the end of paragraph 2.9 that "This list only contains those consultees and stakeholders which must be consult in order to meet the requirements of regulation 18. Both councils are committed to informing all those who have informed the councils that they wish to be informed of future consultation by being added to the consultation database. Due to the timescales involved in producing planning documents and the number of people wishing to be kept informed the councils have not listed them in the Appendix 1." Add a note at the end of Appendix 1 stating that, "Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council."
51	Thistleberry Residents' Association	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	No  How do (a) and (b) work out in practice so that comments are take on board particularly those which Las might not like or want to incorporate or agree with. More transparency is needed re how plan-making and decision-making take place. It is not clear at all in this document.	The Draft SCI outlines how public comments are to be considered objectively in both plan-making (in paragraphs 2.17-2.19) and decision-making (in paragraphs 3.23-3.34). The councils are ultimately required to consider all comments in so as far as they relate to material planning considerations and the requirements of the development plan, and this is made clear in the above sections. To help clarify relevant matters in respect of decision-taking, the SCI could include a section on what are material considerations and include a more explicit statement about the framework that	Add at the end of paragraph 3.1 of the Draft SCI "The NPPF paragraphs 196 and 197 identify that "The planning system is plan-led. Planning law requires that applications for planning permission must be determined in accordance with the development plan, unless material considerations indicate otherwise. The Framework is a material consideration in planning decisions." It goes on to state that "In assessing and determining development proposals, local planning authorities should apply the presumption in favour of sustainable development." Also at the end of paragraph 3.16 of the Draft SCI add "As detailed above there are

				plan-making and decision-taking occur within.	<p>only limited number of situations where it is mandatory to carry out pre-application consultation with the local community. These are explained in the Planning Practice Guidance, which states that "Pre-application engagement with the community is encouraged where it will add value to the process and the outcome." Insert footnote Planning Practice Guidance (2014) Paragraph: 009 Reference ID: 20-009-20140306</p> <p>Add to paragraph 3.33 examples of material planning considerations. "Material planning considerations include the following:</p> <ul style="list-style-type: none"> <li>• Overlooking and loss of privacy</li> <li>• Loss of light or overshadowing</li> <li>• Parking</li> <li>• Highway safety</li> <li>• Traffic</li> <li>• Noise</li> <li>• Effect on listed building and conservation area</li> <li>• Layout and density of building</li> <li>• Design, appearance and materials</li> <li>• Government policy</li> <li>• Disabled persons' access</li> <li>• Previous planning decisions (including appeal decisions)</li> <li>• Nature conservation</li> <li>• Economic factors including job creation and New Homes Bonus</li> </ul> <p>Please note that the above list is not exhaustive but provides examples of material planning consideration. It should also be noted that the weight given to any material consideration is determined on a case by case basis."</p>
52	Thistleberry Residents' Association	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	No Decision-making does not appear to be transparent - i.e. why has a decision been arrived at, what is the evidence base etc. When people ask they are accused of being vexatious and taking up too much officer time!	Reports are prepared on all applications, other than those which seek approval of details required by condition. Such reports set out all the material considerations, identify the key and discuss the key issues and set out the recommendation. Such reports can be viewed and, it is considered, explain how a decision has been arrived at.	No changes proposed.
53	Thistleberry Residents' Association	Part 1: Introduction and Background	Overall, this document gives the impression of paying lip service to community engagement and of going through the motions, rather than being sincere in its intent.	Comment noted. The Draft SCI at paragraph 1.1 and 1.2 sets out the purpose of the SCI and that "The SCI is extremely important as it will establish a minimum standard of consultation on planning matters and these requirements are closely scrutinised when planning policy documents are independently examined." Paragraph 155 of the NPPF states that "Early and meaningful engagement and collaboration with neighbourhoods, local organisations and businesses is essential. A wide section of the community should be proactively engaged, so as far as possible, reflect a collective vision and a set of agreed priorities for the sustainable development of the area, including those contained in any neighbourhood plans that have been made."	No changes suggested.
54	Staffordshire Police	Part 1: Introduction and Background	This is an opportune moment to revisit the issue of crime prevention responsibilities under Sec 17 of the Crime and Disorder Act 1998 which places a legal duty for authorities (i.e. the joint Councils) to consider crime prevention in all	Comment noted.	No changes suggested.

			that they do, which does of course include the planning process.		
55	Staffordshire Police	Part 3: Development Management	<p>It is the intention of Staffordshire Police to assist planning applicants wherever possible to include measures and sensible design features which help to mitigate potential crime threats to subjects of the application. Many forms of advice are given by police specialists that involve no or very little cost. Some forms of recommendation by the specialists may include the attainment of the Secured by Design award, a proven and well researched standard that features elements of crime prevention by environmental design and target hardening of individual units to minimum security standards. These issues are very much entwined with issues of sustainable communities and quality of life issues that feature in the Draft Statement of Community Involvement consultation document.</p> <p>Planning applications which do not consider security and crime prevention may become subject to a police objection and therefore it is extremely important that early discussions take place.</p>	Comment noted. This matter is outside the scope of the SCI	No changes suggested.
56	Staffordshire Police	Part 2: Planning Policy	<p>On page 14 of the Draft SCI it talks about the duty to co-operate via discussions and liaison with statutory consultees, stakeholders and partners. In the case of the Police and their Crime Prevention specialists the question to ask is "What criteria drive the decision to consult?" An agreed joint protocol should be established between planning departments and police that serve to identify development requiring automatic consultation with the police. However, all applicants (under the agreed protocol) should be encouraged, at the pre application stage, to consider security and crime prevention, and to determine their proposals in this regard. This will serve to evidence that crime prevention is being given reasonable consideration under Sec 17 Crime and disorder Act 1998. These actions would also evidence effective community involvement as it should not be forgotten that crime prevention is indeed a material planning consideration.</p>	Comments noted. Suggest the addition of further explanation of other organisations that discussions may be entered into, as appropriate, under the Duty to Cooperate.	<p>Add to the end of paragraph 2.13 "This will involve discussions with other organisations, Government Agencies and Departments as appropriate including:</p> <ul style="list-style-type: none"> <li>• Staffordshire Police</li> <li>• Staffordshire and Stoke-on-Trent Local Enterprise Partnership</li> <li>• NHS Trust</li> <li>• Utility Companies</li> <li>• Relevant Government Agencies and Departments</li> </ul> <p>Please note that the above list is not exhaustive and may be subject to change over time."</p> <p>At Appendix 1 add under 'Other Organisations' and "Staffordshire Police and Crime Commissioner"</p>
57	Staffordshire Police	Part 2: Planning Policy	Many planning applications, such as dwellings, commercial units, shutters and licensing may overlap council policies, issues around policing,	Comments noted. Staffordshire Police are listed at Appendix 1 of the Draft SCI and therefore will be consulted in the production of the Joint Local Plan. Regarding consultation on SPDs the Councils	No changes suggested.

			and crime prevention. It is important therefore that crime prevention is not overlooked with regard to Supplementary Planning Documents (SPDs) and to this end I again recommend early consultation with police specialists (Architectural Liaison Officers) regarding SPDs.	will follow the requirements set out in The Town and Country Planning (Local Planning) (England) Regulations 2012. Table 4 : SPD production sets out that at both the 'Evidence Gathering and SPD Preparation Stage' and 'Publication Stage' that the Councils will 'Liaise with statutory consultees/ partnerships'	
58	Staffordshire Police	Part 3: Development Management	<p>Many planning applications, such as dwellings, commercial units, shutters and licensing may overlap council policies, issues around policing, and crime prevention. It is important therefore that crime prevention is not overlooked with regard to Supplementary Planning Documents (SPDs) and to this end I again recommend early consultation with police specialists (Architectural Liaison Officers) regarding SPDs.</p> <p>I would suggest that the above content in this report particularly underpins paragraphs on page 22 namely 3.10 and 3.11 and 3.12 (early engagement), and paragraphs 3.14, 3.15, 3.16, 3.17 (community involvement).</p>	See response to representation 57. It would also be impractical to list all the scenarios of organisations which could be consulted on a planning application. However, it is worth noting that non-statutory consultees will be consulted in line with the NPPG Paragraph: 022 Reference ID: 15-022-20140306	Amend paragraph 3.22 to read "Non-statutory consultees will be engaged in line with the requirements of the Planning Practice Guidance which requires that the councils should consider whether there are planning policy reasons to engage other consultees who- whilst not designated in law- are likely to have an interest in a proposed development."
59	Staffordshire Police	Part 3: Development Management	In writing this report I recognise that paragraph 3.22 on page 23 of the Draft SCI explains that there are different forms of consultation, and that the Draft SCI specifically refers to consultation with the public, however I have taken the opportunity to make observations that are intended to assist members of the public and applicants in effectively addressing crime intervention issues and therefore avoiding problems that may arise via future police consultation as part of the planning process.	Comment noted.	No changes suggested.
60	Dawn Dobson	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
61	Dawn Dobson	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
62	Dawn Dobson	Qu 3: Are the consultation proposals described in the Draft	Yes	n/a	n/a

		SCI sufficient and appropriate?			
63	Dawn Dobson	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	Yes	n/a	n/a
64	Dawn Dobson	Part 3: Development Management	<p>I hope that those affected by any Planning Application will be consulted throughout the whole of the project.</p> <p>At the moment Audley Parish/Bignall End/Talke Pits are being affected by a Planning Application by UK Coal for an Opencast on Great Oak. All seems to have gone quiet and even through the application deadline was September 2014. We are still in the dark as to what is happening. We need more information and updates on a regular basis.</p>	<p>Comment noted. The Draft SCI sets out how the councils will undertake consultation in future, once the SCI is adopted. Both councils display up to date application material on their websites including representations, consultations, reports. In the event of a significant amendment to the proposals, appropriate publicity will be given.</p>	No changes suggested.
65	Stephanie Evans	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
66	Stephanie Evans	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
67	Stephanie Evans	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	Yes	n/a	n/a
68	Stephanie Evans	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	Yes	n/a	n/a
69	Keele Parish Council	Appendix 1	KPC would like to see more reference to community involvement, bearing in mind it is a draft SCI. Currently it is very heavy towards	It is acknowledged that Parish Councils, LAPs and residents associations are an important means of helping to communicate information to and from the councils. However, specific groups are	Add a note at the end of Appendix 1 stating that," Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the

			<p>other stakeholders more so that Parish Councils and residents of the borough.</p> <p>No mention of the LAPs in the process or as a stakeholder? Residents Associations?</p>	<p>not generally identified in detail due to vast number of potential groups which could be named across the two authority areas. Nonetheless, the councils did make all Parish Councils and Locality Action Partnership chairs aware of the Draft SCI consultation and will continue to consult these groups throughout the preparation of the Joint Local Plan.</p> <p>There is no requirement for Resident Associations to register themselves with the councils, therefore such organisations are included on the consultation database as and when they notify the councils of their interest in planning policy issues and request to be added. It is ultimately up to individual Resident Associations to decide if they have an interest in local plan-making and therefore want to be added to the consultation database. The Draft SCI provides instructions on how to be added to each council's consultation database.</p>	<p>relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council".</p>
70	Keele Parish Council	Part 3: Development Management	<p>KPC would like to have clearer understanding of the detail in terms of how exactly will Parish Councils and residents be involved - are you passively or actively seeking comments ... bearing in mind in the past few months Keele have actively provided comments on planning applications but it is felt that these have been dismissed, only later to be validated by other parties.</p>	<p>The SCI seeks to provide such a clearer understanding.</p>	<p>No changes proposed.</p>
71	Keele Parish Council	Part 2: Planning Policy	<p>There should be clearer reference (none currently) to any emerging Neighbourhood Plans and how these fit into the process - in the event of some being drawn up alongside the Local Plan. What support and links are there to the JLT if communities/developers choose to follow this approach? How would these be adopted within the timescale....</p>	<p>Comment noted. In accordance with the Localism Act 2011, a SCI is not intended to explain the process of neighbourhood planning and the role of a local planning authority in that process, rather its purpose is to focus on setting out the process for involving the community in the local development documents to be prepared by the Local Planning Authority. Nevertheless there is merit in including some text on Neighbourhood Planning to explain its role within the planning system.</p>	<p>Suggest amendments to the 'Plan-making' section in Part 1 to explain the role of Neighbourhood Plans alongside Local Plans:</p> <p>Insert new paragraphs after 1.21:  "1.21 Plan-making involves thinking ahead about where it might be best to build new development to provide new homes and new jobs, whilst at the same time thinking about the necessary support facilities such as shops, schools, doctors.  Local authority plans</p> <p>1.22 The type of plans normally prepared by a local authority (see Part 2: Planning Policy) usually deal with strategic issues i.e. issues that affect the whole of a local authority area and might impact on neighbouring local authorities, for example planning to ensure the housing needs of the whole local authority area can be fully met.  Neighbourhood plans</p> <p>1.23 Since the Localism Act in 2011 the community is able to prepare neighbourhood development plans. These set out how a community wants their neighbourhood to be i.e. a vision for that area, and policies and proposals for the use and development of land. The decision to prepare a neighbourhood plan has to be made by the relevant designated bodies, such as parish and town councils, business forums and neighbourhood forums. Further information will be available on both councils' websites."</p>

					Amend other paragraph numbers as required
72	Keele Parish Council	Part 2: Planning Policy	<p>More explanation on the different types of consultation methods to be used for lay people ... how will you explain the bigger picture visually so that people can see the impact of the suggestions/your proposals. Heavy text documents and reliance on the electronic maps is not considered to be suitable to reach all user groups ... Large scale maps on a planning for real basis for more appropriate.</p>	<p>Comment noted. 'Diagram 1: The Joint Local Plan production process' sets out the stages involved in the Joint Local Plan production process and Tables 1, 2 and 3 set out the methods of communication to be used by the councils in preparing the Joint Local Plan. A variety of methods are set out in Tables 1 to 4. However it also must be noted that whilst the councils will seek to communicate in 'plain english' it also needs to be recognised that as planning policy documents will be used in the determination of planning applications they need to be written in a way that meets statutory and regulatory requirements. Paragraph 2.2 of the Draft SCI makes a commitment that "A range of methods and techniques will be used to involve the communities of both local authorities." It also explains that the methods set out in Tables 1 to 4 have "taken into account the outcomes of Newcastle-Under-Lyme Borough Council's public consultation exercise in 2012 to determine the scope and methods to be used in public consultation on site allocations and local planning policies."</p>	No changes suggested.
73	Paul Farrelly MP	Part 3: Development Management	<p>I have had the opportunity to consider the draft SCI in detail and the consultation process appears to be very much in line with good practice and the procedures adopted previously.</p> <p>Regarding the draft SCI, it is only in respect of the Borough's 'guillotine' that I have any substantive comments to make, and I note that Stoke-on-Trent adopts a different practice.</p> <p>While, on the face of it, the 'guillotine policy' - a cut off of four days before the application is determined seems reasonable, I have some concerns about my experience of its operation in practice.</p> <p>In particular, I seem to remember occasions when the 'guillotine' has been put into effect more than four days in advance of a meeting where an application is actually determined.</p> <p>In particular, when a major application has been made, but the planning meeting has been deferred - on occasion several times - beyond the normal statutory deadline for determination, I recall frustration in the past that the 'guillotine' has not been extended.</p> <p>I would be grateful, therefore, if the guillotine's practical operation could be reviewed as part of this SCI exercise - and to ensure all important</p>	<p>The operation of a guillotine on late representations was introduced by Newcastle's Planning Committee in July 2008 following a number of cases where members had been asked to consider at the Planning Committee itself significant new information material to the determination of an application. It has been operated with due regard to the legal requirement that a Local Planning Authority takes into account any material planning consideration and does not take into account any immaterial consideration. It is applied in a manner so that it does not cut down any period for comment referred to in publicity. It is considered an essential part of the efficient and effective decision making of the Planning Committee. The guillotine policy as adopted and subsequently reaffirmed after a trial period refers to working days rather than days. If a decision on an application is deferred (by the Planning Committee) the guillotine should be lifted, before being reimposed. Officers operating the guillotine will be reminded of the required procedures</p>	No changes suggested



			<p>views by statutory consultees are in the public domain, too, so that full representations can be made by the public, including myself.</p> <p>Separately, I also remember on one occasion when I submitted representations under the 'guillotine' at 6pm in the evening from my Westminster Officer - only to be told by Guy Benson, the Head of Development Control, that he had deemed the cut-off to be at 5pm, the Council's 'normal office hours', so they would not be reported to the Planning Committee.</p> <p>This seemed to me to be rather harsh and inflexible (and the actual time is not in the Committee's 'guillotine' resolution), but my protests were to no avail. I would be grateful if a little leeway (up to midnight) in this aspect of the guillotine's practical operation could also be considered as part of this consultation on the draft SCI.</p>		
74	Paul Farrelly MP	Part 2: Planning Policy	<p>Regarding the 'Call for Sites' exercise, which is part of the statutory Local Plan sequence, clearly as I am not a site owner this did not involve me, or most of the members of the public.</p> <p>I see, too, that the Borough itself responded to the call submitting a survey, effectively, of land the Council owns.</p>	This issue is outside the scope of the Draft SCI consultation as it relates to the decision of Newcastle-under-Lyme Borough Council to participate in the Call for Sites in its role as landowner.	No changes proposed
75	Donald Butterworth	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
76	Donald Butterworth	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
77	Donald Butterworth	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	Yes	n/a	n/a
78	Donald	Qu 4: Has the Draft SCI	Yes	n/a	n/a

	Butterworth	sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?			
79	Donald Butterworth	Part 1: Introduction and Background	<p>It is important for both the City and Borough Councils to fully appreciate the definition of the word "consult" and its derivatives as used in the Draft SCI. The policy of "consultation" would appear to indicate a significant shift in the current workings of the Borough Council and particularly the Planning Department which lacks credibility probably resulting from "management" issues.</p> <p>Whilst the Draft SCI says all the right things the City and Borough Councils must be prepared to "practice what they preach" in an open and transparent way. Any failure to do so then the offending parties must be held publicly responsible as would be the case in a commercial environment within a clearly defined and transparent disciplinary code with formal procedures.</p>	In preparing local planning policy and making decisions on planning applications, the councils are required by national legislation to comply with the consultation measures set out in their adopted Statement of Community Involvement. In plan-making, a member of the Planning Inspectorate will examine whether or not the councils have fulfilled this legal requirement in preparing the Joint Local Plan at the plan's independent examination. In decision-taking, a complaint can ultimately be made to the Local Government Ombudsman, who would fairly and independently consider whether the council had complied with the measures in the SCI. Both Councils also have procedures for the review of formal complaints.	No changes proposed
80	Westland, Seabridge and Claytom Residents Association	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
81	Westland, Seabridge and Claytom Residents Association	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
82	Westland, Seabridge and Claytom Residents Association	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	No	n/a	n/a

83	Westland, Seabridge and Claytom Residents Association	Part 2: Planning Policy	<p>1.1 Publication of documents on the Internet (IN) and availability in public venues requiring frequent visits to both 'in case' of proposals existing which might be of concern. Your reference to newspapers OK provided notices are strongly headlined - more than once,</p>	<p>This representation appears to suggest that consultations should be advertised in newspapers through multiple press notices. However, there would be significant costs associated with increasing the number of press notices.</p> <p>In respect of plan-making consultations, the Draft SCI explains at paragraphs 2.6-2.10 that residents are welcome to contact the councils and request they are added to the councils' consultation database, ensuring they are automatically notified on any plan-making consultations. In respect of decision-taking, a number of measures other than use of public venues and the internet are used to ensure members of the public are notified of planning applications. These include press notices, site notices, direct neighbour notification and a "saved search" function, which offers automatic notification of any applications coming forward on a specified property or area.</p> <p>Given the limited resources available to the councils and the need to reach a wide cross-section of the public, it is considered that it is not appropriate to focus resources into a singular consultation method, such as newspaper advertisements.</p>	No changes proposed
84	Westland, Seabridge and Claytom Residents Association	Part 2: Planning Policy	<p>1.2 Residents who do not have IN access should not be penalised by having to pay for hard copies.</p>	<p>Given the substantial cost involved in producing hard copies of Joint Local Plan documents and the limited financial resources available to the council, it is not possible for these to be provided for free. However, the councils also recognise that not everyone has access to a computer or is computer literate. Therefore, the measures identified in Tables 1-3 and Appendix 8 of the Draft SCI make it clear that a range of public venues will be used as deposit locations for documents prepared at key stages of the Joint Local Plan preparation process. Furthermore, computers with internet access are available to use at many of the public venues used as deposit locations, including customer contact centres and most libraries.</p>	No changes proposed.
85	Westland, Seabridge and Claytom Residents Association	Part 2: Planning Policy	<p>1.3 Display Notices in proposed development areas. More than the minimum legal requirements in terms of numbers of notices displayed is essential. Residents responses - Westlands, Seabridge and Clayton - on issues at the Road Show 2012 confirmed that very many had not seen posters. A 'hands up' poll at my request showed that only one person originally come across the issue on the Internet!!</p>	<p>It is not clear whether this is referring to the publicity associated with a consultation event or the notices proposed to be displayed on an 'allocation' site.</p> <p>There is no legal requirement to display notices proposing the allocation of land for development and there is no legal requirement to post notices informing the public of a plan-making consultation event. However, the Draft SCI does propose that site notices will be displayed in publicly accessible and visible locations at site boundaries when the councils are proposing the allocation of such sites for development and also display 'posters' to promote publicity events.</p> <p>The decision to display a poster in a particular location is a question of judgement, but there is always going to be a risk that it won't be seen. However, it would be inappropriate to deal with this by saturating an area with posters, particularly since the Draft</p>	No change is proposed to the Draft SCI, but the councils will endeavour to ensure that posters are displayed in prominent locations well in advance of a consultation event

				<p>SCI contains a wide range of methods for publicising consultation events. The community can help to overcome the limitation of posters by helping to spread information by word of mouth. Perhaps what is the most helpful way of addressing this issue is to ensure that the posters publicising consultations are put on display well in advance of a consultation event.</p> <p>In addition to site notices, a number of other measures, such as social media, the councils' websites and any other new technologies where resources permit will be used to inform people of proposals</p>	
86	Westland, Seabridge and Claytom Residents Association	Part 2: Planning Policy	2.0 Your 2.7 Consultation Database. Resident Associations should be listed. It is not evident from the list that such bodies are included.	As there is no requirement for Resident Associations to register themselves with the councils, such organisations are included on the consultation database as and when they notify the councils of the interest in planning policy issues. It is ultimately up to individual Resident Associations to decide if they have an interest in local planning policy and therefore want to be added to the consultation database (in which case the Draft SCI provides instructions of how they can ensure they are added to the database).	Add a note at the end of Appendix 1 stating that, "Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council."
87	Westland, Seabridge and Claytom Residents Association	Appendix 1	2.0 Your 2.7 Consultation Database. Resident Associations should be listed. It is not evident from the list that such bodies are included.	As there is no requirement for Resident Associations to register themselves with the councils, such organisations are included on the consultation database as and when they notify the councils of the interest in planning policy issues and request to be added. It is ultimately up to individual Resident Associations to decide if they have an interest in local planning policy and therefore want to be added to the consultation database (in which case the Draft SCI provides instructions of how they can ensure they are added to the database).	Add a note at the end of Appendix 1 stating that, "Any person/ group/ organisation who is not listed in Appendix 1 who wishes to be notified of future consultation on planning policy documents should notify the relevant council or councils in order that their information is added to the consultation database to be informed of future consultation. If their contact details change it is the responsibility of the person/ group/ organisation/ agent who has expressed an interest in being kept informed to notify the relevant council."
88	Westland, Seabridge and Claytom Residents Association	Part 3: Development Management	3.3 Representations. The document should include a list of what are 'material considerations'.	Comment noted. Additional text suggested at paragraph 3.33 to provide examples of material planning considerations. The list is not exhaustive and a note to this effect is also suggested.	<p>Add to paragraph 3.33 examples of material planning considerations.</p> <p>"Material planning considerations include the following:</p> <ul style="list-style-type: none"> <li>• Overlooking and loss of privacy</li> <li>• Loss of light or overshadowing</li> <li>• Parking</li> <li>• Highway safety</li> <li>• Traffic</li> <li>• Noise</li> <li>• Effect on listed building and conservation area</li> <li>• Layout and density of building</li> <li>• Design, appearance and materials</li> <li>• Government policy</li> <li>• Disabled persons' access</li> <li>• Previous planning decisions (including appeal decisions)</li> <li>• Nature conservation</li> <li>• Economic factors including job creation and New Homes Bonus</li> </ul> <p>Please note that the above list is not exhaustive but provides examples of material planning consideration. It should also be noted that the weight given to any material consideration is determined on a case by case basis."</p>
89	Councillor Marion	Qu 1: Having considered the Draft	Yes	It's not clear which 'plan' is being referred to, it is assumed that this is the Draft SCI. It is considered that there is an appropriate	No changes proposed to the Draft SCI

	Reddish	SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	<p>Residents who have contacted me say there is too much information and not enough background information background information as to how this plan was formulated.</p> <p>They are disappointed that the consultation period was 6 weeks only - just before Christmas.</p> <p>They do not want a joint plan with Stoke - they would have preferred a Borough one.</p>	<p>level of information in the SCI and this is well balanced with the information explaining why an SCI is being prepared (see section 1.1 - 1.13 of the Draft SCI).</p> <p>There is no minimum statutory period for consultation on an SCI. The six week period reflected the standard length of consultation at statutory stages of the plan-making process. The timing of the Draft SCI consultation was to ensure that the preparation of the Joint Local Plan was not unduly delayed and it was considered that consulting over a six week period would not significantly disadvantage the public from participating.</p> <p>The issue of preparing a Joint Local Plan with Stoke is outside the scope of the Draft SCI consultation. The Draft SCI sets out how the two councils propose to engage with public in preparing the Joint Local Plan and determining planning applications. It does not consider the principle of whether Newcastle-under-Lyme Borough Council should prepare planning policy with Stoke-on-Trent City Council. The decision to prepare a Joint Local Plan was taken in March 2014</p>	
90	Councillor Marion Reddish	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	<p>Yes</p> <p>Residents do not accept that site notices are enough and would want those notified by letter to be greater.</p> <p>Residents feel there should have been more time/effort made publishing the SCI to those who do not have a computer.</p> <p>Residents wanted public meetings to explain more.</p>	<p>It is acknowledged that not everybody is computer literate. The councils used a variety of different measures in publicising the Draft SCI consultation, including sending letters or emailing all consultees on their respective consultation databases (which is open to any member of the public). Furthermore, hard copies of the consultation documents were put on deposit in local libraries and community centres, Parish Councils and Locality Action Partnership chairs in Newcastle-under-Lyme were consulted and the consultation was advertised in the councils' newspaper (The Reporter). However, a balance must be struck between the need to consult communities and the limited resources at the councils' disposal.</p> <p>In light of this, it is felt that the measures used in consulting on the Draft SCI were appropriate. Furthermore, it is important to note that manned exhibitions and focus groups and workshops will both be used to engage the public in consultations on the Issues and Strategic Options and Draft Local Plan stages.</p>	No changes proposed
91	Councillor Marion Reddish	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	<p>No</p> <p>Residents do not accept that site notices are enough and would want those notified by letter to be greater.</p> <p>Residents feel there should have been more time/effort made publishing the SCI to those who do not have a computer.</p> <p>Residents wanted public meetings to explain more.</p>	<p>App 4 sets out which neighbours are notified of an application. A site notice is likely to make more aware of an application than neighbour notification letters. It is acknowledged that consultation information should be easily available to non-computer users. The Draft SCI consultation was publicised using a broad range of measures so that it could be accessed by people without access to a computer. It is considered that these consultation measures were sufficient in light of the limited resources available to the council. However, measures such as focus groups, workshops and manned exhibitions will be used in consulting at key stages of the Joint Local Plan production process, as outlined in Table 2 of the Draft SCI.</p>	No changes proposed.

			Public need to be better informed about where and when applications are publicised. There doesn't appear to be consistency - major/minor different.  Amendments do need to be publicised and further scrutinised.	The SCI seeks to inform the public about how applications will be publicised. In addition, the SCI indicates that further consultation will be undertaken on amended applications in certain circumstances. It is not justified to re-consult on all amendments as this would introduce an unnecessary delay in reaching a decision and will cost more.	
92	Councillor Marion Reddish	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	Yes  Residents are wanting more explanation but in a simpler form. They have very much looked at Land Sales as the issue, rather than SCI on a larger scale.  It is disappointing and confusing that the NBC Cabinet Agenda of Nove listed Sites and then they received this consultation. They will not separate the two.	The councils have attempted to strike a balance between providing sufficient information and avoiding the risk of overloading the reader with too much information. Without specific suggestions it is difficult to know which parts of the Draft SCI need to be amended to address this concern.  Comment noted. In November 2014, Newcastle-under-Lyme Borough Council's Cabinet made a decision to participate in the Call for Sites initiative and made a separate decision to proceed with the disposal of several sites in its ownership, which had been subject to public consultation. These two and entirely separate decisions, relating to different sites across the borough, appear to have been confused. This is unfortunate but nevertheless issues raised regarding the Call for Sites initiative are outside the scope of the SCI.	No change proposed
93	Councillor Marion Reddish	Part 3: Development Management	I think there needs to be more explanation about the difference between Section 106 and the suggested Community Involvement Statement.	Comment noted. A Section 106 (S.106) is a way of securing a planning obligation. Paragraph 3.12 of the Draft SCI explains "For all planning applications, the borough council and the city council can advise on what is required to support an application and how planning policies will be applied when considering the proposal. In some cases, both councils will also negotiate Planning Obligations (see Glossary) via S.106 agreements and undertakings." Appendix 8: Glossary defines what a Statement of Community Involvement is and what a Consultation Statement is.	Add Section 106 to Appendix 8 Glossary "Section 106 (S.106): A mechanism for securing planning obligations."
94	Councillor Marion Reddish	Part 2: Planning Policy	Opposition to 'call for sites' and the inclusion of "The Butts" site.	This matter is outside the scope of the Draft SCI consultation as it relates to Newcastle-under-Lyme Borough Council's decision to participate in the 'Call for Sites' exercise carried out between 8 September 2014 and 31 October 2014.	No change proposed.
95	Newcastle-under-Lyme Civic Society	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
96	Newcastle-under-Lyme Civic Society	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
97	Newcastle-	Qu 3: Are the	Yes	n/a	n/a

	under-Lyme Civic Society	consultation proposals described in the Draft SCI sufficient and appropriate?			
98	Newcastle-under-Lyme Civic Society	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	Yes	n/a	n/a
99	Newcastle-under-Lyme Civic Society	Part 3: Development Management	However on a matter of some specific practices described in the draft, one of our members questions whether the practice described in 3.39 (opportunities for objectors to see planning officers reports and to address the planning committee) has in fact been operating and wonders whether it will be operated better in the future.	The practice has been operating and will continue to be operated.	No changes proposed.
100	Newcastle-under-Lyme Civic Society	Part 3: Development Management	Also more than one of our members have a belief that enforcement action against unauthorised development has often been weak up to now and the relevant section in the draft (SCI 3.44) in talking about what is expedient does not seem to hold out much hope for a more vigorous enforcement regime.	An Enforcement Plan is being prepared, in accordance with the National Planning Policy Framework, to manage enforcement proactively. It will set out how the council will monitor the implementation of planning permissions, investigate alleged cases of unauthorised development and take action where it is appropriate to do so.	No changes proposed.
101	Loggerheads Parish Council	Qu 1: Having considered the Draft SCI, do you feel sufficiently informed about how you will be involved in plan-making and decision taking?	Yes	n/a	n/a
102	Loggerheads Parish Council	Qu 2: Do you feel that the Draft SCI presents sufficient opportunities to get involved in plan-making and decision-taking?	Yes	n/a	n/a
103	Loggerheads Parish Council	Qu 3: Are the consultation proposals described in the Draft SCI sufficient and appropriate?	Yes	n/a	n/a

104	Loggerheads Parish Council	Qu 4: Has the Draft SCI sufficiently explained how the councils will consider and respond to comments received in plan-making and decision-taking?	<p>No</p> <p>At para 3.28 Stoke City Council will allow comments up to the date of the Planning Committee but NuLBC do not.</p> <p>At Para 3.29 City Council will provide and an acknowledgement, NuLBC do not.</p> <p>I would like to see NuLBC adopt the same standards as Stoke.</p>	<p>1The operation of a guillotine on late representations was introduced by Newcastle's Planning Committee in July 2008 following a number of cases where members had been asked to consider at the Planning Committee itself significant new information material to the determination of an application. It has been operated with due regard to the legal requirement that a Local Planning Authority takes into account any material planning consideration and does not take into account any immaterial consideration. It is applied in a manner so that it does not cut down any period for comment referred to in publicity. It is considered an essential part of the efficient and effective decision making of the Planning Committee. 2. It is possible to establish whether a representation has been received without an acknowledgement being sent and the practice takes up resources (support officer time and cost) which could be deployed elsewhere and would improve the performance of the section. It is possible for the two authorities to have different approaches, each aligned to their respective needs.</p>	No changes suggested
105	The Coal Authority (Planning and Local Authority Liaison Department)	Appendix 1	<p>OBJECT - In this appendix you rightly refer to the Town and Country Planning (Local Planning)(England) Regulations 2012, in relation to Specific Consultation Bodies. However you do not specify precisely who these are, the description 'Relevant Government Agencies &amp; Departments' is considered to be imprecise and unclear. The Coal Authority is a Specific Consultation Body under these Regulations, however this fact is not made clear and it appears that the councils may not appreciate this fact. I note that we were sent the General Consultee Letter for the SCI which appears to demonstrate a misunderstanding of our legal status... Regulation 2 clearly indicated The Coal Authority to be a Specific Consultation Body. Appendix 1 should be amended to clearly specify the full list of bodies defined under the Regulations as the Specific Consultation Bodies.</p>	<p>Comment noted. Suggest additional text after relevant Government Agencies &amp; Departments to further explain that this includes the Coal Authority.</p>	<p>Add to 'Appendix 1: Joint Local Plan consultation bodies' after Relevant Government Agencies &amp; Departments "(including those listed in the Regulations as "specific consultation bodies" the Coal Authority, the Environment Agency, the Historic Buildings and Monuments Commission for England (known as English Heritage), the Marine Management Organisation, Natural England, Network Rail Infrastructure Limited, the Highways Agency and Homes and Communities Agency)"</p>
106	The Coal Authority (Planning and Local Authority Liaison Department)	Part 3: Development Management	<p>COMMENT - It is noted that the Councils recognise that they have an obligation to consult Statutory Consultees in the development management process. The Coal Authority is such a Statutory Consultee.</p>	<p>Comment noted. Suggest additional text after relevant Government Agencies &amp; Departments to further explain that this includes the Coal Authority.</p>	<p>Comment noted. Suggest additional text after relevant Government Agencies &amp; Departments to further explain that this includes the Coal Authority.</p>
107	Health and Safety Executive	Part 1: Introduction and Background	<p>We have concluded that we have no representation to make on this occasion. This is because your consultation request is not concerned with the potential encroachment of</p>	<p>Comment noted.</p>	No changes suggested.



			future development on the consultation zones of major hazard installations or MAHPs. As the request is not relevant to the HSE's land-use planning policy, we do not need to be informed of the next stages in the adoption of the Joint Draft Statement of Community Involvement.		
--	--	--	--	--	--